

**NOTICE: Please read this carefully.
OUR POLICIES HAVE CHANGED!
ACLS PROVIDER RENEWAL**

Thank you for your interest in the Advanced Cardiac Life Support (ACLS) Renewal courses conducted by the EMSLRC. In an effort to better fulfill our mission to UIHC, we have revised our policies on course participant eligibility. Please read carefully to determine your status prior to registering for a course.

UIHC Healthcare Providers - Deposit Required; No Fee:

This includes UIHC Healthcare providers (except licensed independent practitioners) who are **required** to complete ACLS as a departmental or job obligation. A \$45 deposit will still be required with completed registration and will be returned upon course completion and return of materials. Nursing continuing education credit is available for a fee of \$12.

Other UIHC Healthcare Providers - Reduced Fee \$45:

This includes all UIHC licensed independent practitioners (physicians, physician assistants, advanced registered nurse practitioners, dentists) and any other UIHC Healthcare providers not required to complete ACLS as a departmental or job position obligation. A \$45 Fee will be required with completed registration. Participant will retain course materials. Nursing continuing education credit is included.

Non-UIHC Healthcare Providers - Fee \$75:

This includes any non-UIHC employee participants. A \$75 fee will be required with completed registration. Participant will retain course materials. Nursing continuing education credit is included.

Registration

Please complete the enclosed registration form legibly, sign, and return to the EMSLRC as soon as possible as course size is limited.

WE ARE UNABLE TO ACCEPT PHONE REGISTRATIONS.

UIHC Healthcare Providers - DEPOSIT REQUIRED (except licensed independent practitioners) who are required to complete ACLS as a department or job obligation. ACLS Renewal Course: \$45 deposit will still be required at registration and returned upon course completion and return of materials.

\$12 (separate check) required for nursing CEUs when only paying deposit.

Other UIHC Healthcare Providers - REDUCED FEES (All UIHC licensed independent practitioners - physicians, physician assistants, advanced registered nurse practitioners, dentists) and any other UIHC healthcare provider not required to complete ACLS as a departmental or job position obligation.

ACLS Renewal Course: \$75 fee. Participant retains course materials.

Fee includes nursing CEUs.

The required **deposit or fee** ensures your enrollment in the course. Deposits will be returned to qualified participants upon completion of the course and return of the materials in good condition. Those participants paying a fee may keep the materials.

Materials for the course may be obtained from the EMSLRC approximately 4 weeks prior to the course. Participants will receive e-mail notification when course materials are ready to be picked up. **Course materials must be picked up in the EMSLRC at least 14 days prior to start of the course or you will forfeit your enrollment and deposit.**

Nursing CEU credit is available for an additional \$12 for those submitting a deposit only. (Separate check from course deposit) CEU fee is due at the completion of the course.

Cancellation Policy

THE EMSLRC WILL RETAIN YOUR DEPOSIT IF YOU DO NOT ATTEND OR FAIL TO NOTIFY US OF YOUR CANCELLATION 14 DAYS IN ADVANCE OF THE COURSE.

If you have already received materials and you cancel your registration, materials must be returned to the EMSLRC within 7 days from the date of cancellation or your deposit will be forfeited.

Emergency Medical Services Learning Resources Center

200 Hawkins Drive, S 608-1 GH Iowa City, IA 52242-1009

319-356-2597

Advanced Cardiac Life Support-Renewal

Registration Information-COMplete & RETURN THIS ENTIRE PAGE

Deposit and Fees

A **\$45 deposit or fee** ensures your enrollment in the course. Deposits will be returned to qualified participants upon completion of the course and return of the materials in good condition. Those participants paying a fee may keep the materials. **THE EMSLRC WILL RETAIN YOUR DEPOSIT OR FEE IF YOU DO NOT ATTEND OR FAIL TO NOTIFY US OF YOUR CANCELLATION 14 DAYS IN ADVANCE OF THE COURSE.**

Nursing CEU credit is available for an additional \$12 for those submitting deposit only. (Separate check from course deposit, payable to "EMSLRC")

SEPARATE PAYMENT FOR MULTIPLE COURSE REGISTRATIONS

Please select one of the following courses:

- | | |
|--|------------------------------------|
| <input type="checkbox"/> Wednesday, May 14 FULL | Daytime course held 8am to 1:15pm |
| <input type="checkbox"/> Friday, June 20 | Daytime course held 8am to 1:15pm |
| <input type="checkbox"/> Wednesday, July 2 | Daytime course held 8am to 1:15pm |
| <input type="checkbox"/> Wednesday, September 24 | Evening course held 5:30pm to 11pm |
| <input type="checkbox"/> Monday, October 6 | Evening course held 5:30pm to 11pm |
| <input type="checkbox"/> Friday, December 5 | Daytime course held 8am to 1:15pm |

COMPLETE THIS FORM (**DO NOT DETACH**) RETURN THE ENTIRE PAGE

Please Print

Incomplete Forms will not be accepted and will be returned

SEND TO: Samantha Murphy, EMSLRC, S 608-1 GH

UIHC Healthcare Providers
(Non-Physician)
DEPOSIT REQUIRED (NO FEE)

Other UIHC Healthcare Providers
(Includes Faculty & Staff Physicians)
REDUCED FEE \$45

NAME: _____

UIHC DEPARTMENT: _____ CAMPUS ADDRESS: _____

HOME ADDRESS: _____

CITY / STATE / ZIP : _____

PHONE (WORK/PAGER): _____ E-MAIL _____

➤ I have read and agree to the above outlined conditions regarding failure to attend and cancellation policies.

SIGNATURE _____

3.31.08

OFFICE USE ONLY: Deposit/Fee received Materials Packet Sent