

**Department of Internal Medicine
Division of Pulmonary Disease and Critical Care Medicine
Fellow Policy on Supervision and Assignment of Duty Hours**

Policy on Supervision and Assignment

All fellows in the Division of Pulmonary Disease and Critical Care Medicine at the University of Iowa Hospitals and Clinics are supervised by faculty. Fellows are assigned to clinics that are staffed by a faculty member dedicated to that clinic. There are no fellow directed unsupervised clinics. Fellows are given increasing responsibility for patient care as they progress through the 3 years of fellowship training. Every patient seen by a fellow is also seen by a faculty physician in the division.

The inpatient consultation service is run by the Division of Pulmonary Disease and Critical Care Medicine faculty. All inpatient consultations during regular working hours are staffed by faculty members. Weekend and on-call consultation are staffed within 24 hours by the faculty on-call.

Fellows are given guidelines for supervision and are expected to discuss this with the program director at any time there is a need to deviate from these policies. The program director has a meeting with each fellow every six months that provides an opportunity to address problems with supervision.

Policy on Duty Hours

The Division of Pulmonary Disease and Critical Care Medicine policy on fellow work hours follows the guidelines set by UIHC and by the Residency Review Committee of Pulmonary Disease and Critical Care Medicine. This policy applies to all Pulmonary Disease/Critical Care Medicine fellows. Work hours are not to exceed 80 hours per week, averaged over four weeks. Fellows have at least 1 full day out of 7 away from program duties, averaged over a month's time. Out of hospital call averages every fourth night, less for senior fellows.

Fellows have access to on-call facilities when their call duties require in hospital overnight stay.

Fellows are responsible for making their own call schedule. Conflicts with this call schedule are directed to the program director for resolution.

Duty hours are explained to the fellows during orientation. This information is given to the fellows assigned to making out the call schedule and monitoring the compliance is the responsibility of the program director. For compliance with duty hours, the fellows are intermittently expected to enter duty hours into an electronic information gathering system, which will be monitored by the program director. Additionally, fellows are expected to discuss any violations of duty hours with the program director.