

**Department of Internal Medicine, Division of Infectious Diseases  
Fellow – Special Clinical Infectious Diseases  
Policy on Supervision and Assignment of Duty Hours**

**Policy on Supervision and Assignment**

Fellows in their optional 3<sup>rd</sup> year in the Division of Infectious Diseases are expected to fulfill their research requirement. They are to have weekly meetings with their research mentor, attend lab meetings, journal clubs, etc. In order to retain their clinical skills, they are also required to cover one to two clinical rotations during this year. The fellows are also required to continue following their Virology patients in clinic.

All fellows in the Division of Infectious Diseases at the University of Iowa Hospitals and Clinics are supervised by faculty. Fellows are assigned to clinics that are staffed by a faculty member dedicated to that clinic. There are no fellow directed unsupervised clinics. Every patient seen by a fellow is also seen by a faculty physician in the division.

The inpatient consultation service is run by the Division of Infectious Diseases faculty. All inpatient consultations during regular working hours are staffed by faculty members. Weekend and on-call consultation are staffed within 24 hours by the faculty on-call.

Fellows are given guidelines for supervision and are expected to discuss this with the program director at any time there is a need to deviate from these policies. The program director has a meeting with each fellow every six months that provides an opportunity to address problems with supervision.

The Division of Infectious Diseases attempts to have the fellows fulfill their clinical responsibilities mostly during the first year and to a much lesser extent their second year. During the second year, the fellows are expected to fulfill their research requirements.

**Policy on Duty Hours**

The Division of Infectious Diseases policy on fellow work hours follows the guidelines set by UIHC. This policy applies to all Infectious Diseases fellows. Work hours are not to exceed 80 hours per week, averaged over four weeks. Fellows have at least 1 full day out of 7 away from program duties, averaged over a month's time. Out of hospital call averages every fourth night, or less for senior fellows.

At any time there are two fellows and two faculty members on the clinical service. If any one is not available for any reason, the others will provide assistance.

The duties for fellows in Infectious Diseases do not require them to stay overnight at the hospital.

Fellows are responsible for finalizing their own night call schedule. Conflicts with this call schedule are directed to the program director for resolution.

This duty hour policy is attached to each fellow's contract, is explained to the fellows during orientation and is reiterated during evaluations. The call schedule is made by the program coordinator. The schedule is not finalized without review by the fellows. Monitoring the compliance is the responsibility of the program director. For compliance with duty hours, the fellows are given a survey twice a year and they evaluate the program once a year.