

TITLE: Nursing Assistant

Basic Function and Responsibility:

Nursing Assistants are unlicensed staff members who are accountable to and work under the direct supervision of a professional nurse to implement the delegated aspects of nursing care.

Characteristic Duties and Responsibility:

Provide Excellence in Health Care Value. (Quality, Satisfaction Cost)

Maintains a well-organized, clean patient care and employee work area.

Utilizes proper body mechanics and safety measures with recognizing potential for patient, staff, or visitor injury and initiates appropriate action to prevent injury.

Practices universal precautions with infection controls in accordance with Institutional Policy and has the knowledge and skills to perform preventative nursing measures in high-risk patients.

Provide Excellence in Service as Defined by Customers

Interacts with patients, visitors and other health care professionals in an effective manner and maintains positive, cooperative relationships.

Correctly performs and assists with necessary personal hygiene tasks and activities of daily living.

Performs treatments as assigned & delegated.

Recognizes potential hazards for staff, patients, or visitors and initiates appropriate action to correct the problem.

Support Efforts as Employer of Choice

Works well with all levels and types of people welcomes divergent ideas and maximizes limited resources

Creates and maintains an atmosphere which promotes optimal efficiency.

Demonstrates commitment to people and participate in team decision making when appropriate

Demonstrates Exceptional Accountability for Professional Practice

Initiates appropriate verbal and written communication in a timely manner regarding assigned patient's status, and have a good understanding of Institutional patient care records and documentation.

Uses medical terminology and symbols (verbal, written & electronic) to document patient care and progress within their scope of practice.

Assists staff during emergencies, within the scope of his/her capabilities.

Maintains process for ordering, obtaining, and securing supplies that is cost effective and meets unit's needs.

Supervision Received:

General supervision is received from the Nurse Manager.

Supervisor Exercised:

NA

Qualification:

Ability to read, write and follow directions.

Written: 1/75

Revised: 7/95, 7/01, 12/03, 2/05